

VIP Services

Vocational Assessments

Serving the Department of Assistive and Rehabilitative Services

Rich Adkins
VIP Services
Denton, TX
940-368-9032

Dear

Your vocational evaluation has been scheduled for the following dates: _____.

The vocational evaluation will take place at 102 Oak Street – The Texas Building – in Suite E, in Denton Texas. Please use the front entrance with # 102 above it, and take the elevator to the Ground Floor.

You will need to be in attendance from 8:30 AM until 3:00 PM each day. You will have a lunch break at noon each day. There are restaurants within walking distance or you can bring a lunch..

Directions:

- If you are coming from North of Denton: Take HWY 380 (University Dr.) to Elm Street. Go South on Elm, take a left on Hickory, a left on Locust and the Texas Building is located on the Northeast corner of the Denton Courthouse Square on the corner of Locust and Oak.
- If you are coming from South of Denton: take I-35 to Denton; take the Fort Worth Drive/377 exit; go North on Fort Worth Drive/377; turn right on Hickory; a left on Locust and the Texas Building is located on the Northeast corner of the Denton Courthouse Square on the corner of Locust and Oak.

Please contact us at **(940)368-9032** if any complications develop regarding these dates and times or if you have trouble locating the office the day of the evaluation.

Please do everything you can to attend your scheduled appointment. If you must cancel and reschedule your appointment, please contact us with enough notice to fill your time slot with another person (no less than 24 hrs.). Due to tight scheduling, you cannot be guaranteed a second opportunity for testing unless this notice is received. Please call during business hours.

Sincerely,

Rich Adkins
Senior Vocational Evaluator
VIP Services